

The Tempus Guide to CipherPost Secure Email

In today's world, we must be very careful about online security! It is amazing how easily your information can get into the wrong hands. Luckily, there are many systems and programs that we use every day to protect you and your confidential information! One way that we protect your information is through "Secure Email." To keep our emails containing private information secure, we use CipherPost. CipherPost is a program that encrypts emails so that only the authorized recipient can read the email and its attachments. CipherPost email encryption "gives us true mailbox-to-mailbox security, no matter where the email travels in between."



What does all this mean for you? This means that when we email you private information including forms, applications, statements, or other documents, we will use CipherPost to keep the information secure. However, in order for you to open the email, you will have to sign up for CipherPost. Signing up is a very quick process and, after just a few steps, your information is totally secure!

Please use the following instructions when you receive your first Secure email from us, then you will be signed up for CipherPost for all future Secure emails!

1. When we send you a secure email for the first time, you will get two emails in a row. Remember, these emails could be from Amanda or Brittany. (amanda@tempusadvisory.com or brittany@tempusadvisory.com)

Amanda Bolinger Secure Email • CipherPostProSecureEmail Follow the link 9:46 AM

Amanda Bolinger Secure message from Amanda Bolinger using CipherPos 9:46 AM

Step 1: You will want to open the email that says "Secure Message from (Amanda or Brittany) using CipherPost."

2. When you open that email, you will see a message from CipherPost. Follow the link in the email and you will be directed to the CipherPost website.

Step 2: Click on the blue link, which will then open a new window. You will see a black screen for a moment while it directs you to the new page.

CipherPost Pro Secure Email

Follow the secure link below to register with **CipherPost Pro Secure Email**.

<https://webapps.securepost.com/macq?ik=7d37b589bd15420f9e8385131b652f3b&mg=6bf3a0bd-29a3-406f-ac12-41c7f9c70e66>

Message from Amanda Bolinger:

To ensure the confidentiality of your information and to comply with National and International privacy and confidentiality regulations, please register with our Secure Mail so that we can securely exchange email messages and file attachments. It uses the same security technologies as Internet banking and ensures that confidential information is only seen by intended recipients.

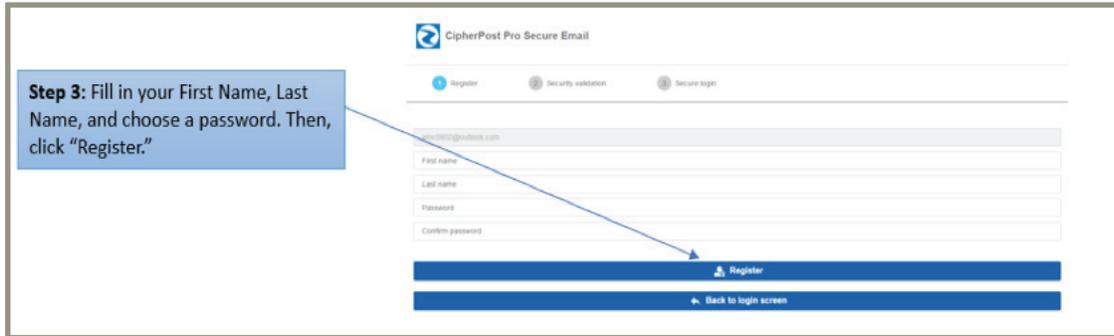
Please keep this notification message for future access.

1. Clicking on the link above is safe and will open a browser window where a registration form will appear.
2. Enter the required information such as your email address (the email address where you received this notification message).
3. Choose a UNIQUE password. This password is not linked to any other passwords you may have with other email programs.
4. The next time you receive a new secure message, it will contain a link to access the login page of the Secure Webmail.

We observe the highest standards in email security because we value our relationship and respect that confidential information must be protected. Please contact us if you have any questions.

POWERED BY: appriver

- Once on the CipherPost website, you will need to fill in your information. Be sure to choose a password you will remember! When you have entered all the information, choose "Register" and you will be directed to your "Secure Inbox."



- From your Secure Inbox, you can read, write, and send emails, all while knowing your information is private and safe from prying eyes!

